

Job Position : Resource Acquisition Specialist (CP)

WHO WE ARE

World Vision Foundation of Thailand is a Christian humanitarian, development and advocacy organization devoted to improving the lives of children, their families and communities by tackling the root causes of poverty. With nearly 50 years of experience in the country, we help all people regardless of race, gender, and religion.

OUR SELECTION PROCESS

We embrace diversity, employing people from a variety of cultural and religious backgrounds. We take our child and adult safeguarding responsibilities seriously and we are committed to providing an environment that is safe for children. All successful candidates will undergo all required pre-employment checks which is inclusive of a criminal record check. Our stringent recruitment procedures make sure the safest and most suitable people work with the children in our programmes.

Come join our team in Thailand, be part of our more than 33,000 staff working in 100 countries and share the joy of transforming vulnerable children's life stories!

Learn more about our work at worldvision.or.th

PURPOSE OF POSITION

The Child Protection Resource Development Specialist is responsible for leading resource acquisition for the Child Protection Integrated Program Framework (IPF 2) at the specialist level, under the direction of the Child Protection Programs Manager and with technical guidance from the Resource Development Advisor.

The role focuses primarily on institutional donors, including bilateral, multilateral, and foundation funding sources, reflecting the donor landscape for child protection in Thailand. It supports WVFT's priorities in online sexual exploitation of children (OSEC), corporal punishment, civil registration, and child protection systems strengthening by translating program strategies into fundable opportunities.

The position coordinates proposal development, donor engagement, and reporting processes, and contributes to technical branding for child protection by working with Branding & Communications to ensure strong, credible sector positioning with institutional and policy-focused audiences.

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MAJOR RESPONSIBILITIES

Resource Acquisition for Child Protection IPF 30%

Identify, develop, and manage funding opportunities for child protection programming, with a primary focus on institutional donors (bilateral, multilateral, foundations). Translate CP priorities into fundable concepts aligned with donor strategies and compliance requirements.

Proposal Development and Donor Engagement 25%

Lead and coordinate proposal development for child protection funding opportunities, working closely with the Child Protection Programs Manager, technical specialists, MEAL, and Finance. Support donor engagement through concept notes, technical annexes, and coordination of donor consultations.

Donor Landscaping and Market Intelligence 15%

Maintain up-to-date mapping and analysis of institutional donors relevant to child protection, including priorities related to OSEC, justice reform, civil registration, and systems strengthening. Share insights to inform IPF planning and Go/No-Go decisions.

Technical Branding and Communications Support 15%

Work with Branding & Communications and the Child Protection Programs Manager to develop technical branding materials, advocacy-oriented narratives, and evidence-based messaging for institutional and policy audiences. Support development of briefs, case studies, and donor-facing technical content.

Cross-Functional Coordination and Compliance 10%

Coordinate with Finance, Supply Chain, PQI, and the Advocacy & Partnering Advisor to ensure proposals, partnerships, and agreements comply with WVFT policies. Support Go/No-Go processes led by the Resource Development Advisor and PAM Director.

Learning and Continuous Improvement 5%

Participate in acquisition learning sessions, proposal reviews, and after-action reflections to strengthen fundraising effectiveness and sector positioning.

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KNOWLEDGE, SKILLS AND ABILITIES

- Bachelor's degree in Development Studies, Social Work, Business, Communications, or a related field.
- Training in proposal writing, fundraising, or partnership development is an advantage.
- Minimum 5–7 years of experience in resource acquisition, grants development, or donor engagement within development or humanitarian organizations.
- Demonstrated experience working with institutional donors (e.g. UN agencies, bilateral donors, foundations).
- Experience supporting proposal development for child protection, justice, or systems-strengthening programs is an advantage.
- Strong understanding of child protection issues, including:
 - Online sexual exploitation of children (OSEC)
 - Corporal punishment
 - Civil registration and legal identity
 - Child protection systems strengthening
- Ability to translate technical and policy-focused program concepts into donor-compliant proposals.
- Strong writing, coordination, and analytical skills.
- Familiarity with donor compliance, safeguarding requirements, and results-based frameworks.
- Proficiency in Microsoft 365 and proposal coordination tools.
- Based in Bangkok
- Occasional domestic travel (≤15%) for donor meetings or program visits
- Hybrid work arrangement.

As a child focused organization, World Vision Foundation of Thailand is committed to the safeguarding of children, therefore any offer of employment is conditional upon the successful completion of applicable background checks, including a criminal records check.

By submitting your application, you understand and accept that World Vision Foundation of Thailand will process the data you provide for the purposes of your application and in accordance with the World Vision Foundation of Thailand - Job Applicant Privacy Notice.

Applicants are required to send a CV and cover letter via email to Banyen_Muenjob@wvi.org **Tel. 02-0229200 Ext.154**. Applications will be reviewed on a rolling basis, with interviews scheduled with suitable candidates on a rolling basis. Any questions or requests for additional information can be directed to the emails and phone number above.